



Caughlin Ranch Homeowners Association
Board of Directors General Business Meeting Agenda
6:00 p.m. Wednesday, January 23, 2019
1070 Caughlin Crossing, Reno, NV 89519

- 1. Call to order and establish quorum**
- 2. Member Comments: This time is devoted to Association Members who have comments and/or concerns regarding items on this agenda.** Except in the case of an emergency, no action may be taken upon a matter raised under this item of the agenda until the matter has been specifically included on an agenda as an item upon which action may be taken. The Board has the authority to limit the time for individual comments. A time limit of two (2) minutes per member has been allotted. No member can give away his or her allotted time to expand another member's time. In consideration of other members who may wish to present comments and/or concerns, please avoid repetition.
- 3. Minutes:**
 - 3.1. Review & approve November 14, 2018 Board of Directors Organizational and General Business Meeting Minutes *
- 4. Finances:**
 - 4.1. Review & accept (un-audited) Financial Reports dated October 31 and November 30, 2018 *
- 5. Reports & Updates:**
 - 5.1. Landscaping, Irrigation/Conservation & Maintenance; L&M Superintendent Lisenby
 - 5.2. Architectural Control Committee (ACC); Secretary Naccarato
 - 5.3. Finance & Budget Committee (F&B); Treasurer Ames
 - 5.4. Community Events; Vice President Attaway
 - 5.5. Pending Legal Matters & Executive Session Summary; Attorney Oliphant
 - 5.6. Community Information & News; GM Olson
- 6. Old Business:**
 - 6.1. Accept final Employee Insurance premiums and dependent allocations eff. 01/01/19 *
 - 6.2. Accept final Workers Compensation Insurance premium eff. 01/01/19 *
- 7. New Business:**
 - 7.1. Approve alternate mailbox standard for DeerCreek *
 - 7.2. Approve cost of 2019 Reserve Study Financial Updates (5) *
 - 7.3. Approve Promontory Pointe Landscape Maintenance Agreement eff. 04/01/19 through 12/31/19 *
 - 7.4. Approve Caughlin Creek Landscape Maintenance Agreement eff. 03/01/19 through 12/31/19 *
 - 7.5. Approve Caughlin Creek Management Agreement eff. 03/01/19 through 12/31/19 *
 - 7.6. Approve application for Mutual of Omaha credit card to replace Bank of America credit card *
 - 7.7. Approve purchase of gently used multi-use photocopier machine *
 - 7.8. Consider approving revised CRHA Holiday Schedule *
 - 7.9. Consider request to include Friday in the bi-annual weekend Garage Sales *
 - 7.10 Consider revising or revoking Secondary Employment Policy *
 - 7.11 Finalize acceptance of Pine Bluff Phase II Common Area *
 - 7.12 Approve purchase of new/replacement laptop computer *
- 8. Member Comments: This time is devoted to Association Members who have comments and/or concerns regarding any association matters.** The Board has the authority to limit the time for individual comments. A time limit of two (2) minutes per member has been allotted. No member can give away his or her allotted time to expand another member's time. In consideration of other members who may wish to present comments and/or concerns, please avoid repetition.
- 9. Announce Future Meeting Dates & Adjourn *: (all meetings are held at the address shown above)**
Next Strategic Planning Session: 2:00 p.m. on February 12th
Board Agenda Workshop; 4:00 p.m., Monday, March 25, 2019; Board of Directors Executive Session; 5:00 p.m. and General Business Meeting; 6:00 p.m., Wednesday, March 27, 2019

Items identified with an asterisk "" are intended for Board action. NOTICE: NRS 116.31083 provides that each notice of a meeting of the executive board (aka: Board of Directors) must state the time and place of the meeting and include a copy of the agenda for the meeting or the date and location(s) where copies of the agenda may be conveniently obtained by the units' owners. General Business Meeting Agendas are posted on the Caughlin Ranch website and in the brochure box to the right of the entry door of the Association office at 1070 Caughlin Crossing, Reno, NV 89519. You may also call 775-746-1499 to obtain a copy. Agendas are available at least seven (7) calendar days before each scheduled Board Meeting. You are also notified of the rights of a unit's owner to: (a) Have a copy of the minutes or a summary of the minutes of the meeting provided to the unit's owner upon request, and, if required or by the executive board upon payment to the association of the cost of providing the copy to the unit's owners or in electronic format at no cost. (b) Speak to the association executive board, unless the executive board is meeting in executive session. (c) A copy of the audio recording of the minutes or a summary of the minutes of the meeting provided to the unit's owner. Any comments made may potentially become a permanent record of the minutes.*